## Team Member Evaluation – INDIVIDUAL

Please duplicate and fill in this evaluation form once for every team member in your team (peer assessment) and once for yourself (self-assessment), using the scale on the next page. When you are done, upload the evaluations to iQualify.

|  |  |
| --- | --- |
| Team Name: | DDT (Digital Dream Team) |
| Evaluated Student Name: | Sammy John Rawlinson |

|  |  |
| --- | --- |
| **Evaluation Result** | |
| Points awarded: | **60** |
| Total points available: | 60 |
| Percentage | 100 % |
| Evaluator’s Name: | Mariano Ruiz |
| Evaluation Date: | 07/07/2023 |

Comments

Sammy’s exceptional organizational skills have been invaluable in keeping our IT project on track. His ability to manage multiple tasks simultaneously and prioritize effectively ensures that we meet our deadlines without compromising quality.

Evaluated Student Name: Sammy John Rawlinson

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Evaluation criteria | Almost always | Often | Sometimes | Rarely |
| **1. Contribution** |  |  |  |  |
| * Did fair share of the work |  |  |  |  |
| * Contributed useful ideas, suggestions and comments |  |  |  |  |
| * Was actively involved in team discussions and activities |  |  |  |  |
| **2. Problem solving and decision making** |  |  |  |  |
| * Contributed to solving team problems |  |  |  |  |
| * Helped the group reach consensus |  |  |  |  |
| * Accepted team decisions |  |  |  |  |
| **3. Facilitation** |  |  |  |  |
| * Asked for and appreciated others’ ideas |  |  |  |  |
| * Listened carefully |  |  |  |  |
| * Did not dominate discussions or interrupt |  |  |  |  |
| **4. Time Management** |  |  |  |  |
| * Met responsibilities towards team on time |  |  |  |  |
| * Attended work sessions punctually and came prepared |  |  |  |  |
| * Helped the group avoid wasting time |  |  |  |  |
| **5. Team Spirit** |  |  |  |  |
| * Treated team members respectfully |  |  |  |  |
| * Provided assistance and encouragement |  |  |  |  |
| * Fostered team spirit |  |  |  |  |
| *Count number of checked box in each column* | 15 | \_\_\_\_ | \_\_\_\_\_ | \_\_\_\_ |
| *Calculate the score for each column* | x 4 = 60 | x 3 = \_\_\_ | x 2= \_\_\_ | x 1= \_\_\_ |
| *Add all the scores together* | 60/ 60 | | | |
| *Calculate the percentage* | 100 % | | | |